



The Hungarian Puli Club of Great Britain

CLUB RULES



www.hungarianpuliclubofgb.co.uk

1. TITLE AND OBJECT

- a) The Club shall be called The Hungarian Puli Club of Great Britain.
- b) The Club shall do all in its power to protect and advance the interests of the Hungarian Puli in Great Britain.

2. THE CLUB

- a) The Club shall consist of an unlimited number of members.
- b) The Club shall maintain an up to date list of members' names and their addresses and make the list of names available for inspection if so requested by the members of the Club or by the Kennel Club.
- c) Candidates for membership must be proposed by a fully paid up member and application made on the appropriate form available from the Honorary Secretary. The completed form, together with the correct membership fee, to be returned to the Honorary Secretary.
- d) Candidates for membership shall be considered by the Committee and should consider themselves members upon receiving written confirmation from the Honorary Secretary.

3. SUBSCRIPTIONS

- a) The annual subscription shall be such an amount as agreed by the members in general meeting and notified to the Kennel Club.
- b) Junior membership is available to children up to the age of 16, this junior membership does not give entitlement to vote.
- c) The annual subscription shall be payable on the 1st January each year.
- d) No member whose annual subscription is unpaid shall be entitled to any of the privileges of membership, and if any member fails to pay their membership by the 31st January the Committee has the power to erase their name from the list of members. But if the Committee receive a satisfactory explanation the member may, at the discretion of the Committee, and on payment of all arrears be re-admitted to the Club.

4. OFFICERS

- a) The officers of the Club shall consist of a **PRESIDENT, CHAIRMAN, HONORARY SECRETARY AND HONORARY TREASURER.**
- b) Each Officer shall be elected for a period of two years.
- c) The President and Honorary Secretary shall be elected at alternate Annual General Meetings from the Chairman and Honorary Treasurer.
- d) No two members of the same household, as defined by postal address, shall be eligible to serve as Officers of the Club at the same time.

5. COMMITTEE

- a) The Committee shall number ten.
- b) Each Committee member shall be elected for a period of two years.
- c) Five members of the Committee shall be elected annually at the Annual General Meeting.
- d) The Committee, in the furtherance of the objects of the Club, shall have the power to consult or obtain advice and assistance from suitably qualified or professional persons whether a member of the Club or not.
- e) The Committee shall have the power to co-opt to fill casual vacancies, the vacancy in the first place shall be offered to the candidate(s) receiving the next number of highest votes at the previous A.G.M. The co-opted member(s) shall only serve until the next time elections are held.
- f) If any member fails to attend three consecutive Committee meetings without furnishing good reasons acceptable to the Committee he/she shall be deemed to have resigned and the Committee may fill the vacancy by co-option.
- g) The Chairman, Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Committee.
- h) All voting at Committee Meetings shall be by a majority show of hands, however at the discretion of the Chairman, voting may be by paper ballot. The Chairman of the meeting shall only have a casting vote and this can only be used in the event of a tied Committee vote.

6. MANAGEMENT

- a) The management of the Club shall be entrusted to the Committee whose decision shall be final.
- b) The Committee shall have the power to deal with any matters relating to the management of the Club not provided for in the Rules of the Club.
- c) Where a member has provided an email address, this will be the primary route of communication from the Club. It is the responsibility of the member to provide the Club with a current email address.

7. COMMITTEE MEETINGS

- a) There shall be meetings of the Committee as often as deemed necessary, but the Committee must meet at least four times in each financial year.
- b) Any six members of the Committee shall form a quorum.
- c) Not less than 14 days notice in writing shall be given by the Honorary Secretary to all Committee members of the date of the next Committee meeting.

8. ANNUAL GENERAL MEETING

- a) The financial year of the Club shall be the 1st January to the 31st December.
- b) The Annual General Meeting shall be held once a year and at least 35 days notice shall be given in writing by the Honorary Secretary to all members of the Club or notice shall be given in the canine press.
- c) The Annual General Meeting shall be held before the 25th April each year.
- d) The business of the Annual General Meeting shall be to receive the reports of the officers and the audited statement of accounts, to discuss any resolutions duly placed of on the agenda of which 28 days clear notice has been given to the Honorary Secretary.
- e) The agenda of the Annual General Meeting shall be sent to all members at least 14 days before the meeting.
- f) No business shall be transacted at the Annual General Meeting unless notice thereof appears on the agenda of the meeting with the exception of routine matters or those which in the opinion of the Chairman are urgent.
- g) The Annual General Meeting shall elect by secret ballot the officers and five committee members.
- h) Voting at the Annual General Meeting, with the exception of the election of officers and committee, shall be by a majority show of hands, however at the discretion of the Chairman, voting may be by paper ballot.
- i) The Chairman of the meeting shall have the casting vote which can only be used when there is a tied vote on any matter that is voted upon at the Annual General Meeting, with the exception of Rule 11(o).
- j) No member of the Club shall vote at the Annual General Meeting until they have been a member of the Club for at least one year.
- k) At the Annual General Meeting there must be at least 15 members present to form a quorum to transact business.
- l) In the event of there not being a quorum present, the Annual General Meeting shall be postponed to a later date determined by the Committee. At the re-called Annual General Meeting there must be at least 15 members present to form a quorum to transact business. The revised date, time and venue to be published in the canine press.

9. NEW RULES

- a) All new rules, or the reversal of any former act or decision shall be made at the Annual General Meeting, or at a Special General Meeting, and shall appear on the agenda convening the meeting, and shall be passed on a majority vote (of fully paid-up members).
- b) No rule shall be implemented until approved by the Kennel Club.

10. SPECIAL GENERAL MEETING

- a) The Special General Meeting shall be summoned by the Committee if felt necessary or if 25 fully paid up members send a signed requisition to the Secretary stating the subject to be discussed and requesting a Special General Meeting to do so.
- b) No other business than that detailed on the agenda can be discussed at a Special General Meeting.
- c) At least 28 days notice of a Special General Meeting shall be given by the Committee in writing to all members or notice given in the canine press.
- d) All voting at a Special general Meeting shall be by a majority show of hands, however at the discretion of the Chairman voting may be by paper ballot. The Chairman of the meeting shall only have a casting vote which shall be used when there is a tied vote on any matter voted upon at a Special General Meeting.
- e) No member shall vote at a Special General Meeting until they have been a member of the Club for at least one year.

- f) At a Special General Meeting there must be at least 25 members present to form a quorum to transact business.
- g) In the event of there not being a quorum present, the Special General Meeting will be postponed to a later date determined by the Committee, at the re-called Special General Meeting must be at least 25 members present to form a quorum to transact business. The revised date, time and venue of the meeting to be published in the canine press.

11. ELECTION OF OFFICERS AND COMMITTEE

- a) The election of officers and committee shall be by secret ballot of those members present and entitled to vote at the Annual General Meeting.
- b) Any member who has been a Club member for at least one year may (subject to his/her consent) be nominated for election as an officer or committee member, provided that his/her subscription for the year in which the election is to be held has been paid in full by the date of closing of nominations, but subject to the condition in Rule 11 (j).
- c) The candidate must be proposed and seconded by two members who have been members of the Club for at least one year and whose subscription for the year in which the election is to be held has been paid in full by the date of closing of nominations.
- d) Retiring officers and committee members willing to stand for re-election will not require to be nominated and any member standing for election as an officer who is not elected may (subject to his/her consent) then stand for election to the Committee.
- e) At least 35 days prior to the Annual General Meeting the Honorary Secretary shall send a request to all members to submit nominations for candidates to be officers and committee members for the ensuing year.
- f) The nominations shall be in the hands of the Honorary Secretary at least 28 days before the date of the Annual General Meeting, together with the names of the retiring Committee Members who are willing to stand for re-election. The period of 28 days is to exclude the date of receipt of nomination and the date of the Annual General Meeting.
- g) Nominations to stand for election are to be sealed in an envelope clearly marked 'NOMINATION' which must contain no other matter. Notification of intention to re-stand for any position must be received, by the Secretary, in writing, not less than 21 days prior to the Annual General Meeting.
- h) Envelopes containing nominations are to be opened by the Chairman in the presence of at least one other Committee member not less than 21 days prior to the Annual General Meeting.
- i) A list of nominees together with the names of the retiring officers and committee members willing to stand for re-election and in the case of retiring members of the committee the number of times they have attended committee meetings, shall be forwarded to all members at least 14 days prior to the Annual General Meeting.
- j) Any previously elected officer or committee member resigning his/her post for any reason shall be ineligible for re-election for one year from the Annual General Meeting next following the date of their resignation. This does not apply to members retiring under Rules 4 and 5.
- k) Officers of the Club shall be elected by a single vote of all members present who are eligible to vote.
- l) Committee members shall be elected by a vote of all members present who are eligible to vote, the five candidates receiving the highest number of votes to serve for 2 years. In the instance of there being vacancy(ies) due to resignations (Rule 5 (e)) the candidates receiving the next highest vote(s) will serve for one year only.
- m) The votes to be counted in the presence of the members at the Annual General Meeting.
- n) The candidates obtaining the highest number of votes shall be declared by the Chairman of the meeting to be the officers and committee for the ensuing year.
- o) In the event of an even number of votes being recorded for any two candidates for the committee, a final decision between candidates shall be made by paper ballot by those members eligible to vote at the Annual General Meeting.
- p) The officers and members of the Committee shall hold office from the conclusion of the Annual General Meeting at which they were elected until the conclusion of the Annual General Meeting following.
- q) In all matters of decision the Chairman of the Annual General Meeting shall have the casting vote.

12. ACCOUNTS

- a) A banking account shall be opened in the name of the Club, into which all revenues of the Club shall be paid.
- b) Any withdrawal from the Club's banking account shall be made on the signatures of two unrelated officers, of which one will normally be the Honorary Treasurer.
- c) The accounts shall be kept by the Honorary Treasurer and auditors shall be appointed according to Kennel Club requirements, who shall be independent of the Committee and audit the accounts for the ensuing year, before the Annual General Meeting. The certified accounts will be made available on request to members fourteen days prior to the AGM.

13. EXPULSION OF MEMBERS

Any member who shall be disqualified under Kennel Club Rule A11.j.(5) and/or Kennel Club Rule A11.j.(9) shall ipso facto cease to be a member of the Club.

If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may at a meeting the notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her. Notice of the Special General Meeting shall be sent to the accused member, giving particulars of the complaint and advising the place, date and hour of the meeting that he/she may attend and offer an explanation. If at the meeting a resolution to expel is passed by a two thirds majority of the members present, and voting, his/her name shall forthwith be erased from the list of members, and he/she shall thereupon cease for all purposes to be a member of the Club except, that he/she, within two calendar months of the date of such meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.

14. JUDGES LISTS

- a) The Club shall comply with current K.C. requirements for the formation of Annual Judges Lists, to be submitted as part of the Annual returns.
- b) Club Judges lists to expire on December 31st each year.
- c) Application forms for inclusion on lists will be available each year from the Club Secretary, and shall contain details of criteria, and latest date for submission.
- d) Membership of the Club is not a prerequisite for inclusion on any List.
- e) The Committee reserve the right to decline any application without specifying a reason.

15. ANNUAL RETURNS TO THE KENNEL CLUB

The Officers acknowledge that during the month of January each year Maintenance of Title fee will be forwarded to the Kennel Club by the Honorary Secretary for continuance of registration and that by the 31st July each year other returns as stipulated in Kennel Club Regulations for the Registration and Maintenance of title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities, will be forwarded to the Kennel Club. The Officers also acknowledge their duty to inform the Kennel Club of any changes of the Secretary of the Club which may occur during the course of the year.

16. CODE OF ETHICS

Members of the Club must undertake to abide by the Code of Ethics.

17. CLUB MEETINGS

Discussions at any of the Clubs meetings are to be treated as and confidential by members and are not to be discussed with non-members.

18. WINDING UP OF THE CLUB

In the event of the Club ceasing to exist, a Special General Meeting shall be called to decide the disposal of the Clubs assets and the outcome of the meeting notified to the Kennel Club, together with a final statement of audited accounts and records of the disposal of the property of the Club and the persons named as officers and committee of the Club on the last returns furnished to the Kennel Club. The persons named as officers and committee of the Club on the last returns furnished to the Kennel Club will be held responsible by the Kennel Club for the proper winding up of the Club. All submissions regarding the winding up of the Club shall be sent to the Kennel Club within six months of the Clubs closure.

19. FEDERATIONS

The Club shall not join any federation of societies or Clubs except as laid down by the Kennel Club.

20. THE KENNEL CLUB

The Hungarian Puli Club of Great Britain acknowledges the Kennel Club as the final authority for interpreting the rules and regulations of the Club and in all matters relating to canine or Club affairs.

21. UNDISCHARGED BANKRUPTS

No person whilst an undischarged bankrupt may serve on the Committee or hold any other appointment within a Kennel Club registered society.